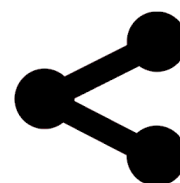# Sharing files and folders

This tutorial will teach you how to share files and folders, using the unique single type of sharing used throughout the CloudMe service – WebShares. We wanted to innovate and make sharing easy for everyone.

All sharing in CloudMe is done through one common unique method, WebShares. This means a single type of sharing through CloudMe, with a WebShare you don't need different types of sharing and technologies depending on who you share to and what you share. In CloudMe you only have to know that you want to share – the rest the service will handle for you.

WHERE CAN I SHARE?
Sharing is supported in CloudMe's iPhone, iPad, Android, Mac, Linux, Windows, GoogleTV, Samsung SmartTV and web browser client. How you share depends on if what you want to share is already in CloudMe or if it first needs to get uploaded or synced. When you are able to share, you can see the share symbol.

TYPES OF SHARING
When you share a file or a folder, a WebShare is created. A WebShare is shareable through a https link and can be accessed by anyone using a web browser. It can also be followed by another CloudMe member and added to their account, and accessible as part of their own file system. You will not get any reduction of the available space in your account quota if you follow something. There is also a way to configure a WebShare to accept uploads (WebShare+) and collaboration were several people can work together in a shared folder with full write/delete/rename permissions (Collaborate).

SHARING USING THE PHONE / TABLET APP
Enter a folder through the Home-, Synced- or Shared-tab. Select the arrow symbol in the top right corner and choose *Share Folder*. Select the desired type of WebShare and invite people. You may also share photos while viewing them, selecting share will share the currently viewed photo.

SHARING USING A COMPUTER
Open the CloudMe Sync main window, click the share symbol on a synced folder or select *Share Folder* under the Home-tab. Windows users may right click any folder and choose *CloudMe – Share*.

SHARING USING A WEB BROWSER
Select any folder under the Synced- or Cloud Drive-tab, right click the folder and choose *Share* or select *Share* in the right side menu if its open. You may also create a new folder, upload then share. If it is a folder that should not be synced back to a computer, create the new folder under *Cloud Drive*.